WHO DO I CALL WITH A QUESTION OR SUGGESTION?

The East Meadow School District has developed communication protocols to promote direct, open, and respectful interactions so that problems and concerns can be worked out quickly and efficiently. The communication protocol starts with the staff member closest to the situation, as that person will usually have the most information. At times, additional personnel are required to resolve specific situations. Appropriate communication channels for a variety of topics are listed below. The district encourages any and all questions from parents and residents regarding school matters.

ATHLETICS
Step 1: Coach; if not resolved...
Step 2: Athletic Director; if not resolved...
Step 3: Building Administrator; if not resolved...
Step 4: Kristi Detor, Director of Physical Education, Health and Athletics; if not resolved...
Step 5: Anthony Russo, Assistant Superintendent for Personnel and Administration; if not resolved...
Step 6: Dr. Kenneth Card, Superintendent of Schools

BUDGET
Step 1: Dr. Pat Pizzo, Assistant Superintendent for Business; if not resolved...
Step 2: Dr. Kenneth Card, Superintendent of Schools

BUILDING USAGE (outside organizations)
Step 1: Dr. Pat Pizzo, Assistant Superintendent for Business; if not resolved...
Step 2: Dr. Kenneth Card, Superintendent of Schools

CLASSROOM ISSUES INVOLVING AN INDIVIDUAL CHILD
(classroom procedures, classroom behavior, grades, etc.)
OR CURRICULUM AND INSTRUCTION
(subject matter being taught, textbooks and materials used, etc.)
For Grades K-12:
Step 1: Classroom Teacher; if not resolved...
Step 2: Department Supervisor if it pertains to grades 6-12, if not resolved...
Step 3: Building Administrator; if not resolved...
Step 4: Dr. David Casamento, Assistant Superintendent for Curriculum and Instruction; if not resolved...
Step 5: Dr. Kenneth Card, Superintendent of Schools

EMPLOYMENT AND CERTIFICATION
Step 1: Anthony Russo, Assistant Superintendent for Personnel and Administration; if not resolved...
Step 2: Dr. Kenneth Card, Superintendent of Schools

MEDICAL CONCERNS, K-12
Step 1: School Nurse; if not resolved...
Step 2: Building Administrator; if not resolved...
Step 3: Kristi Detor, Director of Physical Education, Health and Athletics; if not resolved...
Step 4: Anthony Russo, Assistant Superintendent for Personnel and Administration; if not resolved...
Step 5: Dr. Kenneth Card, Superintendent of Schools

MUSIC AND ART - For Grades K-12:
Step 1: Classroom Teacher; if not resolved...
Step 2: Department Supervisor; if it pertains to grades 6-12
Step 3: Building Administrator; if not resolved...
Step 4: Dr. Christopher Hale, Director of Music and Art; if not resolved...
Step 5: Dr. David Casamento, Assistant Superintendent for Curriculum and Instruction; if not resolved...
Step 6: Dr. Kenneth Card, Superintendent of Schools

OTHER SCHOOL ACTIVITIES/CLUBS
Step 1: Activity Advisor; if not resolved...
Step 2: Building Administrator; if not resolved...
Step 3: Dr. David Casamento, Assistant Superintendent for Curriculum and Instruction; if not resolved...
Step 4: Dr. Kenneth Card, Superintendent of Schools

REGISTRATION AND RESIDENCY
Step 1: Registrar; if not resolved...
Step 2: Patrice Dobies, Director of Special Education and Pupil Personnel Services; if not resolved...
Step 3: Dr. Pat Pizzo, Assistant Superintendent for Business; if not resolved...
Step 4: Dr. Kenneth Card, Superintendent of Schools

SPECIAL EDUCATION
Step 1: Teacher; if not resolved...
Step 2: School Psychologist; if not resolved...
Step 3: Building Administrator; if not resolved...
Step 4: Patrice Dobies, Director of Special Education and Pupil Personnel Services; if not resolved...
Step 5: Anthony Russo, Assistant Superintendent for Personnel and Administration; if not resolved...
Step 6: Dr. Kenneth Card, Superintendent of Schools

TRANSPORTATION
(management issues: pickup, route problems, etc.)
Step 1: Jennifer Frisenda, Assistant Business Administrator; if not resolved...
Step 2: Dr. Pat Pizzo, Assistant Superintendent for Business; if not resolved...
Step 3: Dr. Kenneth Card, Superintendent of Schools

TRANSPORTATION CONCERNS – OTHER
(student issues: behavior on school buses, etc.)
Step 1: Bus Driver; if not resolved...
Step 2: Building Administrator; if not resolved...
Step 3: Jennifer Frisenda, Assistant Business Administrator; if not resolved...
Step 4: Dr. Pat Pizzo, Assistant Superintendent for Business; if not resolved...
Step 5: Dr. Kenneth Card, Superintendent of Schools